

THORNBURY GROUP PARISH COUNCIL

**Minutes of an Extraordinary Meeting held on Tuesday 27th June 2023
at 8:00am, at Edwyn Ralph Village Hall**

Members Present: Cllrs. D Manning (Chairman), K Edwards, J Farrant, H Lewis & A Ede.

In Attendance: J Eva (Parish Clerk).

Members of the Public: 1.

1. To receive, consider and approve apologies for absence

Apologies for absence were received from Cllr. Wildig.

2. To receive declarations of interest and written requests for dispensation

None.

3. Finance

3.1 End of Year bank reconciliation 2022-23 finance report.

The parish council considered and noted the EOY bank reconciliation.

3.2 To consider and approve Internal Audit Report.

The parish council considered the internal audit report and noted the recommendations.

3.3 To consider and approve the Annual Return Governance Statement.

The parish council considered the Annual Governance Statement for 2022/23.

IT WAS RESOLVED to approve the statement and the Chairman, and the Clerk were authorised to sign it on behalf of the Council.

3.4 To consider and approve the Annual Return Accounting Statements.

The Parish Council considered and approved the Accounting Statements for 2022/23.

It was RESOLVED to authorise the Chairman to sign it on behalf of the Council.

3.5 To confirm exemption from the external audit process and sign certificate.

It was RESOLVED that the parish council meets the relevant criteria to submit an exemption certificate to PKF Littlejohn.

3.6 Invoices for payment

Ref	Payee	Amount £	VAT £	Goods/Services
1	Clerk	-	-	May & Jun Salary
2	HMRC	182.60	-	PAYE Q1
3	HALC (H1825)	220.00	44.00	Internal Audit

It was RESOLVED to approve the above invoices for payment.

3.7 To note any payments made between meetings under Clerks Delegated Authority
None.

With no further business the meeting closed at 8:18am.

Signed Dated