

Thornbury Group Parish Council

Parish Councillors are summoned to attend a Meeting of Thornbury Group Parish Council at the Edwyn Ralph Village Hall on Monday 25th March 2024 at 7.00pm.
The Public and Press are cordially invited to attend.

AGENDA

1. **To accept apologies for absence**
2. **To receive any Declarations of Interest and written Requests for Dispensations**
3. **To approve the Minutes from the Parish Council Meeting on 29th January 2024**
4. **Open Session: (10 Minutes)**
 - a. To receive a report for Herefordshire Council Ward Councillor Baker
 - b. To receive representations from the Public on parish matters (Please note: Decisions cannot be made on items not on the agenda) Limited at the discretion of the Chairman.
5. **Planning Matters**

Herefordshire Local Plan & Local Transport Regulation 18 consultation – to note dates for the consultation at locations across the county. The Local Plan sets out how development in the county will support housing and employment growth until 2041, and the infrastructure needed for their delivery, while at the same time achieving Herefordshire Council’s social and environmental objectives.
6. **Finance**
 - a. To consider the March 2024 finance report and bank statements.
 - b. To consider the NJC recommendation for increase in staff salary scale and agree action as required.
 - c. To consider and approve a list of invoices for online bank payment.
 - d. To note a list of cheque and online payments made between meetings.
 - e. To note that PKF Little John have been appointed by the Smaller Authorities’ Audit Appointments to act as external auditors for 5 financial years 2022/23 to 2026/27.
Internal audit – to consider arrangements for the appointment of an external auditor.
7. **Risk Registers** – to review the Risk Register and consider any action
8. **Parish Council Insurance Cover**
 - a. To review the current insurance schedule and asset register and consider any action.
 - b. To consider insurance renewal quotations for 2024/25.
9. **Parish Defibrillators** – to receive an update and consider actions as required
10. **Highways/Footpaths** – to consider any issues for reporting to Herefordshire Council
11. **Herefordshire Council Consultations** – to review and consider a response
 - a. Consultation on Licensing of Sex Establishments Statement of Licensing Policy.
 - b. Consultation on Gambling Policy – Statement of Principles 2024 – 2027.
12. **Information Section and Correspondence:**
 - a. HALC – Information Corner 11th March 2024 (inc. LTN 87-Procurement & email briefing)
 - b. Locality Steward Briefing 15th March 2024
 - c. Hedgehogs R Us 2024
 - d. Great Collaboration Update
 - e. Public Realm Update – February 2024
 - f. PCC Notice of Election

Thornbury Group Parish Council

- g. The Survivor Pathway information
- h. We Don't Buy Crime information
- i. Adopted Herefordshire Minerals & Waste Local Plan
- j. Play Your Part in the Great Herefordshire Clean Up

13. To raise items for the next scheduled parish council meeting *(no discussion)*

14. To note the date and time of the next Parish Council meeting

Jennifer Eva, Clerk

Email: thornburygroupparishcouncil@gmail.com

20th March 2024