

## Thornbury Group Parish Council

CLERK TO THE COUNCIL: JENNIFER EVA [thornburygroupparishcouncil@gmail.com](mailto:thornburygroupparishcouncil@gmail.com)

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**To Members of Thornbury Group Parish Council:** Notice is hereby given that the next meeting of the Parish Council will be held on Monday 29<sup>th</sup> July 2024, commencing at 7.00pm, in The Village Hall, Edwyn Ralph.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). This permission does not extend to private meetings or parts of meetings which are not open to the public.

All recordings and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photograph or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

### **BUSINESS OF THE AGENDA**

#### **1. APOLOGIES**

1.1 To receive and approve apologies for absence.

#### **2. DECLARATIONS OF INTEREST**

- 2.1 To receive any Declarations of Interest and written Requests for Dispensations  
2.2 Register of Interests – Councillors are reminded of the need to update their Register of Interests.

#### **3. MINUTES OF THE PREVIOUS MEETINGS**

- 3.1 To approve the Minutes from the previous Parish Council Meetings  
a.) Monday 20<sup>th</sup> May 2024.  
b.) Monday 17<sup>th</sup> June 2024.

#### **4. WARD COUNCILLOR UPDATE**

4.1 To receive a brief update from Ward Councillor Bruce Baker.

#### **5. PUBLIC QUESTION TIME**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

#### **6. FINANCE**

- 6.1 To consider the July finance report (inc. bank statements, reconciliations, spend to date).  
6.2 To consider invoices for payment (two councillors to authorise via internet banking).  
6.3 To nominate one councillor to carry out the monthly internal financial control check.  
6.4 To consider the appointment of Ruth Mullet as the Council's Internal Auditor for 2024/25.

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### **7. PLANNING MATTERS**

7.1 To consider commenting on applications for determination by Herefordshire Council.

### **8. RISK REGISTER**

8.1 To review the register and consider any action required.

### **9. ROADS / FOOTPATHS**

9.1 Highways/Footpaths – to consider any issues for reporting to Herefordshire Council.

### **10. GROUNDS MAINTENANCE**

10.1 To consider any additional works required.

### **11. CORRESPONDENCE**

11.1 To note any information or correspondence received.

- a. Talk Community Newsletter 18<sup>th</sup> July 2024.
- b. Locality Steward Update.
- c. Hedge Lecture recording from Professor Dover.
- d. OPCC Survey.

### **12. COMMUNITY TRANSPORT BROMYARD**

12.1 To consider a request for a donation towards the running costs.

### **13. NEXT ORDINARY MEETING**

13.1 To note the date of the next ordinary meeting:

13.2 To raise items for the next meeting (*no discussion*).

Jennifer Eva, Clerk to the Council

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24<sup>th</sup> July 2024