

**THORNBURY GROUP PARISH COUNCIL
CLERK TO THE COUNCIL: JENNIFER EVA
thornburygroupparishcouncil@gmail.com**

To Members of Thornbury Group Parish Council: Notice is hereby given for the Parish Council Meeting to be held on **Monday 29th September**, commencing at 7 pm, in **The Village Hall, Edwyn Ralph**,

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). This permission does not extend to private meetings or parts of meetings which are not open to the public.

All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act reasonably and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. The recording must be visible to anyone at the meeting.

BUSINESS OF THE AGENDA

25/25 APOLOGIES

To receive apologies for absence.

25/26 DECLARATIONS OF INTEREST

To receive any Declarations of Interest and written Requests for Dispensations

25/27 MINUTES OF THE PREVIOUS MEETING

To approve the Minutes of the meeting held on 28th July 2025.

25/28 WARD COUNCILLOR

To receive a brief report from the Ward Councillor.

25/29 PUBLIC SESSION

Public questions for parishioners – n.b., time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda. Members of the public may not take part in the Parish Council meeting itself and they should only speak when invited to do so by the Chairman.

25/30 FINANCE

1. To receive and note a finance report from July - Sept 2025 (inc. bank statement totals, spend to date and bank reconciliations).
2. To ratify any payments made between meetings.
3. To approve invoices for payment via online transfer.
4. To recommend any pre-budgetary considerations for inclusion in the draft budget.
5. To consider the appointment of Ruth Mullett as the internal auditor for 2025/26.

25/31 PLANNING MATTERS

To comment on planning applications, which are to be determined by Herefordshire Council.

1. [P252587/PA1 - Rose Cottage, Edwyn Ralph, Bromyard, HR7 4LX](#)
Prior approval for a single storey rear extension. The extension will extend beyond the rear wall of the original dwelling by 8 metres. The maximum height of the extension will be 2.43 metres and the height at the eaves of the extension will be 2.43 metres. Closing date: 6th October.

Type: Home Notification - Prior Approval.

25/32 COUNCIL POLICIES

To review and adoption of governing documents.

1. Standing Orders
2. Financial Regulations

25/33 DEFIBRILLATORS

To consider any necessary action relating to the Council' parish defibrillators.

25/34 VILLAGE HALL UPDATE

To receive and note a verbal update from Cllr Ede.

25/35 HIGHWAYS / FOOTPATHS / TRAFFIC

To consider any issues to report to Herefordshire Council.

25/36 INFORMATION AND CORRESPONDENCE

To note any information & correspondence received.

25/37 DATE OF THE NEXT ORDINARY MEETING

To note the date of the next scheduled Council meeting – 24th November 2025.

Jennifer Eva, Clerk to the Council

24th September 2025